

Drug Harm Reduction Advocacy Network Nigeria (DHRAN) is a community-led network of people who use and/or are affected by drug use. The network is made up of Drug User-led Community Organizations in the six (6) geo-political zones in Nigeria.

We have recently been contracted by Initiative Sankofa d' Afrique de l'Ouest (ISDAO) to undertake activities leading to the decriminalisation of drug use and drug use equipment specific to and enhancing of the Harm Reduction program being implemented in Nigeria.

We are looking for suitable and qualified persons to fill the following vacancies:

- 1. Program Officer**
- 2. Finance officer (Female applicants only)**
- 3. Media/Communications Officer**

Location: Abuja | **Duration:** 1 Year | **Deadline:** October 31st 2023

a. PROGRAM OFFICER – FULL TIME	
<p>Job Description</p> <ol style="list-style-type: none"> 1. Take lead in the implementation of programs on the project. 2. Provide detailed workplan of activities on the project in consideration of the targets to be achieved. 3. Ensure the achievement of set project outputs. 4. Ensure collaborations with stakeholders for the successful implementation of the project. 5. Ensure collaboration with community of Key Populations with intersectionality of drug use. 6. Ensure timely reporting of project activities. 	<p>Qualification and experience :</p> <ol style="list-style-type: none"> 1. Must possess a HND or First Degree. 2. Must have experience working in development programmes at the community level inclusive of at least 1-year experience implementing for people who use drugs. 3. Must be resident in Abuja 4. Good relationship with community of people who use drugs and knowledge of issues of Drug community of people who use drugs especially decriminalization. 5. Good presentation and advocacy skills <p>Lived experience of drug use is an added advantage</p>
FINANCE OFFICER – PART TIME	
<p>Job Description :</p> <p>The successful candidate will perform the following functions:</p> <ol style="list-style-type: none"> 1. Ensure completeness of financial transactions and documentation to support accuracy of reported information. 2. Budget performance and reporting 	<p>Qualifications / Experience</p> <ol style="list-style-type: none"> 1. Must possess a First Degree in Accounting, Finance, and Economics, Business Administration, or any related field with strong numerical/analytical background. 2. ICAN, ACCA, CFA, MSc, MBA certifications will be of added advantage or an observable

<p>– facilitate budget spend realization and provide guidance on budget performance.</p> <ol style="list-style-type: none"> 3. Cash management – guarantee adequate cash management and planning for servicing of project activities on the field. 4. Procurement – drive compliance with procurement policy. 5. Billings, payables and receivables management. 	<p>commitment to professional improvement, that is, registration/part qualification.</p> <ol style="list-style-type: none"> 3. A minimum of two (2) years' experience in equivalent finance role with progressively increasing responsibility in a fast-paced working environment. 4. Demonstrated ability through previous role to provide financial information support for decision making through financial management, budgeting and cost analysis.
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MEDIA/COMMUNICATIONS OFFICER – PART TIME

<p>Job Description :</p> <p>The successful candidate will perform the following functions:</p> <ol style="list-style-type: none"> 1. Pitching ideas of content for public advocacy for decriminalization of drug use. 2. Developing of contents for public advocacy for decriminalisation of drug use. 3. Collaboration with Program Officer on program activities to develop reports and contents that appeals to the public and creates empathy for decriminalization of drug use and drug use equipment. 4. Management of the Web and social media pages of DHRAN and the Key Populations hub. 5. Analyzing performance indicators and web traffic and determining the effectiveness of created content. 6. Collaboration with other Key Populations with Intersectionality of Drug use to develop contents in support of decriminalisation. 	<p>Qualifications / Experience</p> <ol style="list-style-type: none"> 1. Associate's or bachelor's degree in computer science, marketing, mass communication, or a related field. 2. Experience in copywriting, graphic design, programming, or a related field may be advantageous. 3. Strong working knowledge of social content management. 4. Excellent written and verbal communication skills. 5. Strong attention to detail, multitasking, and analytical skills. 6. Ability to work independently and as part of a team.
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All applications (Letter of Interest and CV) must be sent via email to: info@dhran.ng with position applied as the subject of the mail and addressed to “The Project Manager, DHRAN – SAD-DU, K11 Kach-Kleo Event Centre, Off 1st Avenue, Gwarinpa, Abuja, FCT) on or before Tuesday, October 31, 2023.